



Intent to Apply for Rank Promotion

Faculty Member _____

Department: _____

Rank Sought by Promotion: _____

Present Rank & Level: _____ Duration at Present Rank: _____

Year & Month of Initial Appointment To ADU: _____ Highest Degree Earned: _____

Actively Earning a Degree: Yes No

If yes, what degree and from what institution?

I have read the *Faculty Handbook* description of the intended Rank and believe that I meet all of the requirements: Yes No

I have discussed my intention for a Rank Promotion with my respective Chair/Supervisor: Yes No

I understand that in order to be considered for a Rank Promotion I must submit a portfolio to the Rank & Promotion Committee by the third Tuesday in January: Yes No

Faculty Signature: _____ Date: _____

Submit completed forms with original signatures to:

- 1) Department Chair or individual to whom reporting
- 2) Chair of the Rank & Promotion Committee