

Evaluation of Teaching – Adjunct faculty

INSTRUCTOR:	TRIMESTER / YEAR:
COURSE(S):	

Definition of Performance Ratings:
4: Excellent: Performance that is characterized by consistent, exceptional accomplishment higher than the stated responsibilities throughout the semester.
3: Satisfactory: Performance that is at a level of stated responsibilities of the position.
2: Needs Improvement: Performance that can be enhanced although meeting some basic requirements of the position.
1: Coaching Required: Performance that is not meeting expectations in several areas.

Critical elements and evaluative measures	Performance Rating	Comments:
1. Clearly states course description and objectives in the course syllabus. Follows University syllabus guidelines and utilizes template.	Select one	
2. Meets the course objectives.	Select one	
3. Administers assignments that assists in learning the material and exams that reflect the course content.	Select one	
4. Informs students as to how they would be evaluated and gives consistent, timely, and useful feedback on coursework.	Select one	
5. Actively engages (or stimulated) students in the content and demonstrates their own interest in the subject.	Select one	
6. Displays AHU’s Service Standards (Love Me, Keep Me Safe, Own it, Make It Easy)	Select one	
7. Available for consultation with students during office hours.	Select one	
8. Demonstrates mission-oriented activities as an integral part of class.	Select one	
9. Fulfills adjunct faculty duties and responsibilities (attendance, classroom management, communication with Department leadership as required).	Select one	

OVERALL PERFORMANCE RATING and Comments:

EVALUATOR (IF NOT DEPT. CHAIR)	DEPARTMENT CHAIR	DATE
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